

HEAD ATHLETIC TRAINER

The Head Athletic Trainer of the XXX City School District shall be responsible to the Athletic Director. His/her responsibilities shall include the following:

1. Maintain an injury prevention, injury treatment and injury rehabilitation program.
2. Maintain permanent injury and treatment records.
3. Maintain athletic training facilities for the treatment of student/athletes.
4. Coordinate daily treatment, evaluations and rehabilitation of student/athletes during the school day.
5. Work closely with the school's team physician in the operation of the athletic training facilities. Maintain a working relationship with community practitioners to allow for the best care of the district's student/athletes.
6. In cooperation with the student/athletes physician, advise the head coach on injured athlete's treatments, prognosis and restrictions.
7. Coordinate practice and event coverage with priority to the sports that present the highest risk of injury.
8. Maintain inventory of athletic training supplies and equipment.
9. Order athletic training supplies and equipment through the Athletic Director.
10. Coordinate a physical examination for the student/athletes of the District.
11. Maintain on file all physical and emergency medical forms for high school athletes.
12. Advise coaches on proper conditioning, strength and flexibility programs.
13. Advise on the proper fitting of protective athletic equipment.
14. Perform other duties assigned by the Superintendent, Principal or Athletic Director.

ASSISTANT ATHLETIC TRAINER

The Assistant Athletic Trainer shall be responsible to the Head Athletic Trainer and the Athletic Director. His/her responsibilities shall include the following:

1. Work in an established injury prevention, treatment, and rehabilitation program.
2. Assist in maintaining permanent injury and treatment records.
3. Assist in maintaining athletic training facilities for the treatment of student/athletes.
4. Assist in scheduling daily treatment, evaluations and rehabilitation for student/athletes during the school day.
5. Work closely with the school's team physician in the operation of the athletic training facilities. Maintain a working relationship with community practitioners to allow for the best care of the district's student/athletes.
6. In cooperation with the student/athletes physician, advise the head coach on injured athlete's treatments, prognosis and restrictions.
7. Assist with practice and event coverage.
8. Advise coaches on proper conditioning, strength and flexibility programs.
9. Advise on the proper fitting of protective athletic equipment.
10. Assign student aids to assist in the performance of various duties.
11. Assist in arranging and supervising the physical examinations for student/athletes in the XXX City School District.
12. Perform other duties assigned by the Superintendent, Principal, Athletic Director or Head Athletic Trainer.