



GUIDELINES FOR PROPOSAL SUBMISSION
AFFILIATE SESSIONS
2011 Annual Meeting & Clinical Symposia
June 19 – June 22, 2011 · New Orleans, LA

This document includes information related to proposing an Affiliate Session proposal for the 2011 Annual Meeting. Affiliate Sessions will be scheduled over all three days of the Annual Meeting. **SPEAKERS MUST BE AVAILABLE ALL THREE DAYS OF PROGRAMMING.**

General Information:

- Affiliate Sessions are by invitation only and feature presentations by NATA sponsors, affiliates and affinity partners.
- Affiliate Session topics should be related to the organization's area of expertise.
- Affiliate Sessions are presentations on one topic relevant to the interest of the membership and should be organized to fall within one of the domains of practice for athletic training.
- Affiliate Sessions are 1.25 or 2 hours in length.
- NATA Affiliate sessions must avoid any affiliation with a commercial product or service.

Proposals must be submitted no later than **July 16, 2010**. **INCOMPLETE AND/OR LATE PROPOSALS WILL NOT BE ACCEPTED.**

- Proposed topic must not duplicate program content identified on the "2011 Topics Being Developed by the Convention Program Committee" list.
- The individual submitting the proposal must have confirmed the presentation with all speakers prior to submission.
- Proposal acceptance is contingent upon approval by the Convention Program Committee.
- After July 16, 2010 the Convention Program Committee will only approve a speaker change if the original speaker is unable to attend the annual meeting.

Audience Information:

- Affiliate Session attendance is determined by room capacity, which can range between 800-1,200 attendees.

Financial Responsibility:

The presenting organization is responsible for ALL costs, including but not limited to speaker travel and accommodations, for their Session. NATA will provide the following:

- **NATA Members (speakers must speak for a minimum of 30 minutes)**
 - 1) Speaker gift
- **NATA Nonmember & Non-Athletic Trainer (speaker must speak for a minimum of 30 minutes)**
 - 1) Complimentary symposia registration
 - 2) Speaker gift