GUIDELINES FOR PROPOSAL SUBMISSION

W O R K S H O P S

2010 Annual Meeting & Clinical Symposia
June 22 – June 25, 2010 · Philadelphia, PA

This document includes information related to proposing an NATA Workshop for the 2010 Annual Meeting. Workshops will be scheduled over all three days of the Annual Meeting. **SPEAKERS MUST BE AVAILABLE ALL THREE DAYS OF PROGRAMMING.**

General Information:

- Workshops are 90-minute events featuring a presentation and interactive, small group discussions that fall within one of the domains of practice for athletic training. Workshops no longer feature demonstrations.
- Workshops are presented by one speaker.
- Workshops must avoid any affiliation with a commercial product or service.

Complete proposals must be submitted no later than **July 15, 2009. INCOMPLETE AND/OR LATE PROPOSALS WILL NOT BE ACCEPTED.**

- Proposed topic must not duplicate program content identified by the Convention Program Committee in the 2010 Topics to Avoid List.
- Proposals must adhere to the Meeting Honoraria/Expense Policy/Complimentary Registration Policy, as it will be strictly enforced.
- Proposal acceptance is contingent upon approval by the Convention Program Committee.
- Due to an increase in proposal submissions and size of the convention facilities, all proposals may not be accepted. In this situation, topics will be selected based on the organization of the Workshop, quality of content and significance of the material to the NATA membership.

Audience Information:

- Workshops accommodate between 100 - 150 certified athletic trainers, certified students and NATA associate members.
- Eligible registrants may attend only one Workshop.

Compensation Policy for Workshops:
The following will be provided by NATA:

- **NATA Member**
  1) Complimentary symposia registration
  2) $300 honorarium for each presentation covering distinctly different subject matter.
- **NATA Nonmember**
  1) Complimentary symposia registration
  2) $300 honorarium for each presentation covering distinctly different subject matter.
  3) Reimbursement of authorized expenses related to their speaking engagement (travel, meals, one night's lodging, or two night's if it results in a lower airfare)