GUIDELINES FOR PROPOSAL SUBMISSION

F E A T U R E P R E S E N T A T I O N S

2010 Annual Meeting & Clinical Symposia
June 22 – June 25, 2010 · Philadelphia, PA

This document includes information related to proposing an NATA Featured Presentation for the 2010 Annual Meeting. Featured Presentations will be scheduled over all three days of the Annual Meeting. **SPEAKERS MUST BE AVAILABLE ALL THREE DAYS OF PROGRAMMING.**

General Information:

- Featured Presentations are in-depth presentations on one topic relevant to the interest of the membership and should be organized to fall within one of the domains of practice for athletic training.
- Featured Presentations are two hours in length and include presentations from two to three speakers and a question and answer period.
- Featured Presentations must include no more than one nonmember.
- Featured Presentations must avoid any affiliation with a commercial product or service.

Proposals must be submitted no later than **July 15, 2009**. I**NCOMPLETE AND/OR LATE PROPOSALS WILL NOT BE ACCEPTED.**

- Proposed topic must not duplicate program content identified by the Convention Program Committee in the 2010 Topics to Avoid List.
- Proposals must adhere to the Meeting Honoraria/Expense Policy/Complimentary Registration Policy, as it will be strictly enforced.
- The individual submitting the proposal must have confirmed the presentation with all speakers prior to submission.
- Proposal acceptance is contingent upon approval by the Convention Program Committee.
- Due to an increase in proposal submissions and size of the convention facilities, all proposals may not be accepted. In this situation, topics will be selected based on the organization of the program, quality of content and speakers, and significance of the material to the NATA membership.
- After July 15, 2009 the Convention Program Committee will only approve a speaker change if the original speaker is unable to attend the annual meeting.

Audience Information:

- Feature Presentation attendance is determined by room capacity, which can range between 1,000-2,500 attendees.

Compensation Policy for Feature Presentations:
The following will be provided by NATA:

- **NATA Members (speakers must speak for a minimum of 30 minutes)**
  1) Complimentary symposia registration
  2) $300 honorarium for each presentation covering distinctly different subject matter

- **NATA Nonmember (speaker must speak for a minimum of 30 minutes)**
  1) Complimentary symposia registration
  2) $300 honorarium for each presentation covering distinctly different subject matter
  3) Reimbursement of authorized expenses related to their speaking engagement (travel, meals, one night's lodging, or two night's if it results in a lower airfare)