GUIDELINES FOR PROPOSAL SUBMISSION

A F F I L I A T E S E S S I O N S

2010 Annual Meeting & Clinical Symposia
June 22 – June 25, 2010 · Philadelphia, PA

This document includes information related to proposing an Affiliate Session proposal for the 2010 Annual Meeting. Affiliate Sessions will be scheduled over all three days of the Annual Meeting. **SPEAKERS MUST BE AVAILABLE ALL THREE DAYS OF PROGRAMMING.**

General Information:

- Affiliate Sessions are by invitation only and feature presentations by NATA sponsors, affiliates and affinity partners.
- Affiliate Session topics should be related to the organization's area of expertise.
- Affiliate Sessions are presentations on one topic relevant to the interest of the membership and should be organized to fall within one of the domains of practice for athletic training.
- Affiliate Sessions are 1.25 or 2 hours in length.
- NATA Affiliate sessions must avoid any affiliation with a commercial product or service.

Proposals must be submitted no later than **July 15, 2009**. I**NCOMPLETE AND/OR LATE PROPOSALS WILL NOT BE ACCEPTED.**

- Proposed topic must not duplicate program content identified by the Convention Program Committee in the 2010 Topics to Avoid List.
- The individual submitting the proposal must have confirmed the presentation with all speakers prior to submission.
- Proposal acceptance is contingent upon approval by the Convention Program Committee.
- After July 15, 2009 the Convention Program Committee will only approve a speaker change if the original speaker is unable to attend the annual meeting.

Audience Information:

- Affiliate Session attendance is determined by room capacity, which can range between 800-1,200 attendees.

Financial Responsibility:
The presenting organization is responsible for ALL costs, including but not limited to speaker travel and accommodations, for their Session. NATA will only provide the following:

- **NATA Members (speakers must speak for a minimum of 30 minutes)**
    1) Speaker gift

- **NATA Nonmember & Non-Athletic Trainer (speaker must speak for a minimum of 30 minutes)**
    1) Complimentary symposia registration
    2) Speaker gift